

GRANTWRITING SEMINAR SERIES for City of Thousand Oaks Employees and Partners

**A three-part series: March 21, April 4 and April 11, 2019
8 a.m. to noon
Oak/Park Room at City Hall**

Hosted by the City of Thousand Oaks and provided by the CLU Center for Nonprofit Leadership, this series is designed for public sector employees—those who have written grants in the past or are new to the process. It is facilitated by [Katie Deutschman](#), founder and CEO of Turtle Type, Inc. Katie brings 17 years of professional grant writing expertise and is one of the Center for Nonprofit Leadership's most highly evaluated instructors.

Thursday, March 21

Module I: Laying the Groundwork for Successful Grant Seeking

Methods of finding grant funding opportunities, review the essential elements of a winning grant proposal, and draft the organizational description section for an upcoming proposal.

Thursday, April 4

Module II: What do we do? Why do we do it?

The statement of need and the logic model and they work through how to best present the problem, the proposed solution, and the reason their program model is best suited to and deserving of a grant. Discussion topics will include the statement of need, project/program goals, objectives, outcomes and evaluation practices.

Thursday, April 11

Module III: Money & Support

Begin drafting a program budget and budget narrative, and strategize about sustainability plans for programs. Examine common forms and attachments and explore the support systems that exist within the City of Thousand Oaks staff, and explore resources to help them in their pursuit of grant funding.

Participants who complete all three modules will receive a Certificate of Completion from California Lutheran University's Center for Nonprofit Leadership. Attendees must be City of Thousand Oaks employees, Thousand Oaks Police Department employees, Conejo Recreation and Park District employees, or members of Associated Fundraising Auxiliary Groups.

