



# Learning@YourLibrary

## FREE Classes at the Thousand Oaks Library

Due to limitations in class size and popular demand, registration is required.



**Register in person at the Reference Desk or by phone.**

Grant R. Brimhall Library, 1401 E. Janss Road, Thousand Oaks • 805-449-2660, option 5  
Newbury Park Library, 2331 Borchard Road, Newbury Park • 805-498-2139, option 5

**Ages 14 and up. Registration Required. Classes start promptly at the listed time.**  
**Open seats will be given to participants on the waiting list at the start of class.**

Please check the calendar on the Library's website for more information about classes and other special events.  
**[www.tolibrary.org](http://www.tolibrary.org)**



## WINTER 2018 Schedule of Classes

**GRB = Grant R. Brimhall Library Technology Training Room**  
**NPL = Newbury Park Library Meeting Room**



### Classes with no computer experience necessary:

#### Book a Librarian

Tutoring appointments with a librarian are available to get help on using the library's resources and learning basic computer skills. Appointments start at 11:00 a.m. and 11:30 a.m. on Tuesdays at **GRB** and at 11:00 a.m. and 11:45 a.m. on Wednesdays at **NPL**. *Limit: one appointment per person.*

**GRB Reference Desk:** Tuesdays: January 9, 16, 23, February 6, 13, 20, March 6, 13

**NPL Lobby:** Wednesdays: January 17, 24, 31, February 7, 14, 21, 28, March 7, 14, 21

#### BOOK



A LIBRARIAN

#### eReaders & eBooks Introduction

Bring your device, the email address and password that you use to download apps along with your library card and PIN number to learn how to download eBooks and eAudiobooks from the Library website.

**GRB:** Thursday February 8, 5:30 pm – 7:00 pm

**NPL:** Tuesday March 20, 10:30 am – 12:15 pm



***Additional classes on back***



inspire  
inform  
engage

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### Classes requiring familiarity with the keyboard and mouse:

#### Windows 10: Basics

Find programs, resize windows, customize your desktop, install apps, and manage folders and files.

**GRB:** Thursday, January 11, 5:30 pm – 7:00 pm

**NPL:** Tuesday, January 23, 10:30 am – 12:15 pm



#### Microsoft Word: Basics

Manipulate text, edit documents, and use menus and toolbars.

**GRB:** Wednesday, January 24, 5:30 pm – 7:00 pm

**NPL:** Tuesday, February 6, 10:30 am – 12:15 pm



#### OverDrive

Learn to download eBooks, eAudiobooks, and eVideos to play them on a PC, MAC, or portable device including Apple iOS, Android and Windows smartphones and tablets.

**GRB:** Thursday, January 25, 5:30 pm – 7:00 pm



#### Microsoft Excel: Basics

Looking for a great way to create budgets, lists, itineraries, and more? Learn how workbooks, cells, format options, formulas, and other tools in Excel can help you store information and stay organized.

**NPL:** Tuesday, February 13, 10:30 am – 12:15 pm



#### RBdigital

Learn to download eAudiobooks that are PC and iPod/MAC compatible. Users can listen to these titles on a computer or transfer them to a portable listening device.

**GRB:** Thursday February 22, 5:30 pm – 7:00 pm



#### 3D Modeling for 3D printing

This class is for ages 8 years and over. A parent or guardian of participants under 14 must remain in the library during the class. Create a 3-dimensional digital model (a name tag) that is suitable for 3D printing.

**GRB:** Wednesday February 28, 5:30 pm – 7:00 pm & Wednesday March 14, 5:30 pm – 7:00 pm



#### Introduction to PowerPoint

Create amazing slide presentations that can integrate images, video, narration, charts, and more.

**GRB:** Wednesday, March 28, 5:30 pm – 7:00 pm

**NPL:** Tuesday, March 6, 10:30 am – 12:15 pm



#### PressReader

Read eNewspapers through a web browser, on tablets or smartphones. Instant access to 6,000 plus newspapers from 120 countries in 60 languages.

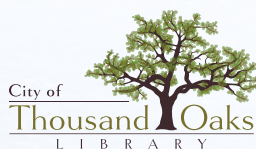
**GRB:** Thursday March 8, 5:30 pm – 7:00 pm



#### Photo Editing with GIMP

We will learn about cropping, leveling, removing “red eye”, un-reversing mirror images, deleting camera date stamps, and more using the powerful GIMP image manipulation program.

**GRB:** Thursday, March 22, 5:30 pm – 7:00 pm



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